

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on August 15, 2017 at 8:30 a.m. at the Hughes Library.

**Present:** Gerard Geiger, Katherine Neville, William Weitzmann, Maria Candelaria, Jan Selving, Seamus McGraw

Absent: Charles Green, Tim Hegarty, Ann Super

**Staff in attendance:** Sue Lyons, Korey Rustici, Mary Erm

The meeting was called to order at 8:36 AM by Board President, G Geiger.

**W. Weitzmann/K. Neville moved to accepted the minutes of the July, 2017 meeting, Motion Carries unanimously.**

**President's Report** – Board members took a moment to sign a condolence card for Carol Varipapapa whose husband Danny, passed away earlier this month.

At the recommendation of S. Lyons, G. Geiger instructed the personnel committee to study the possibility of establishing a tuition reimbursement mechanism for employees who wish to become certified.

**S. McGraw/J. Selving moved to go into executive session to discuss issues surrounding the Smithefield's Branch. Executive session began at 8:52. It ended at 9:05 on a motion by J.Selving/K. Neville**

**Treasurer's Report** – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting.

*Comments:*

**K. Neville/M. Candelaria moved to approve the bills as presented and carried. The motion was carried unanimously.**

**Committee Reports:**

Buildings and Equipment – **None to report**

Publicity & Community Relations – **None to report**

Policy and Operations – **None to report**

Personnel – **None to report**

Strategic Planning – **None to report**

**Director's Report** – *A full copy had been distributed by email previous to the meeting.*  
The construction of the renovations is moving along but before the café can open for business it must first obtain a C.O. and obtain a food license. The board is still awaiting a contract for its operation. S. Lyons said she expects the café to be in operation in time for an opening event perhaps in early October.

S. Lyons also noted that AARP had approached the library about providing a paid volunteer for six months, who might be employed to coordinate tutoring. The matter was referred to the personnel committee for further study.

*Comments:*

**Youth Report** – *A full copy had been distributed by email previous to the meeting.*

*Comments:*

**Old Business** – **None to Report**

**New Business** – **None to report**

**The meeting adjourned at 9:40 AM on a motion by J. Selving/W. Weitzmann and was carried unanimously.**

**Respectfully Submitted,**

**Seamus McGraw**  
**Secretary**