

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the COVID-19 pandemic on March 17, 2020 at the Hughes Library.

Present: Ann Super, Katherine Neville, Jan Selving, Liz Koster, Deb Kulick, Seamus McGraw, Tim Hegarty, Maria Candalaria

Absent: Dawn Migliacci

Staff in attendance: Sue Lyons, Rose Hewitt, Mary Erm

Public Comment: None

The meeting was called to order at 8:28 A.M. by Board President Ann Super.

Presidents Report: - A. Super praised the staff for their prompt and professional response to the pandemic crisis, and for their efforts to make sure that, despite the fact that the physical buildings are closed for the time being, the community is still served via virtual platforms.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting. Given the pandemic driven fluctuations in the market and their anticipated impact on various library funds, it was decided that the finance committee would hold discussions with Kevin Yurko of WS&M about risks and opportunities going forward.

The trustees also reaffirmed their commitment to continue paying staff (including hourly workers, based on their regularly scheduled hours) during the shut down.

K. Neville/S. McGraw moved to approve the bills as presented and the measure passed unanimously.

D. Kulick /L. Koster moved to approve the minutes of the February meeting. The measure passed unanimously.

Smithfields: It is anticipated that construction of Smithfields branch should be completed by April.

Committee Reports: New Committee members have had an opportunity to review new committee assignments. There were no objections.

Buildings and Equipment – None.

Fundraising: None.

Publicity & Community Relations - S. Lyons noted that during the state imposed shut down, the library continues to maintain a vibrant online presence, and is providing the community not just with news about our services, but valuable information about the pandemic as well.

Policy and Operation – S. Lyons reported that a policy on harassment and bullying requested by the insurance company should be available for review by the next meeting.

Ad Hoc

Director’s Report – *A full copy had been distributed by email previous to the meeting.*

Youth Report: *No report this month.*

Old Business – Informational T.V. will be up and running in the foyer by Tuesday afternoon, Feb 18th

New Business –It was noted that a blood drive scheduled for Wednesday, March 18 in the community room at the Hughes library was expected to proceed as planned. A. Super also noted that discussions were underway about postponing the Friend’s children’s book sale, likely holding it together with the regular booksale.

The meeting was adjourned at 9:04 am on a motion by S. McGraw/D.Kulick. Motion passed unanimously.

Respectfully Submitted,

Seamus McGraw

Secretary