

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the COVID-19 pandemic on April 21, 2020.

Present: Ann Super, Katherine Neville, Liz Koster, Deb Kulick, Seamus McGraw, Tim Hegarty, Maria Candalaria, D. Migliacci

Absent: Jan Selving

Staff in attendance: Sue Lyons, Rose Hewitt, Mary Erm, Julie Bonser

Public Comment: None

T. Hegarty/ M Candalaria moved to accept the minutes of the March 17, 2020 meeting, as amended to correct the attendance tally. (M. Candalaria had incorrectly been listed as absent.) The motion passed unanimously.

T. Hegarty/K. Neville moved to accept the minutes from the April 3 emergency meeting which authorized S. Lyons to apply for a forgivable loan under the Paycheck Protection Program. The motion to adopt the minutes was approved unanimously.

The meeting was called to order at 8:28 A.M. by Board President Ann Super.

Presidents Report: - A. Super once again praised the staff for their “patience, diligence and perseverance in response to the pandemic crisis.

Treasurer’s Report –Copies of the treasurers report were circulated before the meeting. T. Hegarty noted that in the midst of the state wide shut down, county revenues were below expectations, but. S. Lyons noted that approximately \$88,000 had been received in early April, which was not reflected in the March numbers.

K. Neville/D. Migliacci moved to approve the bills as presented and the measure passed unanimously.

Smithfields: Pursuant to the statewide shutdown construction of Smithfields branch was halted on March 20th, while the state is currently considering lifting the order, at least in part by May 8, it is unlikely that work will be completed before the end of May. It will certainly not be finished by April 30, when the current modified extension of the lease for the existing building is completed. The library is expected to negotiate with the landlord to determine whether any reasonable accommodation can be made, and if not, we are exploring storage options for the materials. In the meantime, one heroic staffer is singlehandedly boxing all the books and materials at the facility.

Committee Reports:

Buildings and Equipment – A meeting was planned for the conclusion of the April 21 meeting to discuss a possible grant for projects at the Hughes Branch.

Fundraising: None.

Publicity & Community Relations - D. Kulick volunteered to pen a column for the Pocono Record to explain to patrons what their library was doing during the pandemic. Among other things the column is expected to cite the fact that the library facilities at the Monroe County jail have remained open – though unstaffed – and continue to make books available to inmates housed there.

Policy and Operation – S. Lyons reminded the board that a policy on harassment and bullying requested by the insurance company should be reviewed and if possible adopted by the next meeting.

Ad Hoc

Director's Report – *A full copy had been distributed by email prior to the meeting.*

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Old Business – None.

New Business. The book sale had been cancelled for this year.

The meeting was adjourned at 9:16 am on a motion by D.Kulick/D. Migliacci. Motion passed unanimously.

Respectfully Submitted,

Seamus McGraw

Secretary