

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Sept. 17, 2019 at the Hughes Library.

Present: Ann Super, Dawn Migliacci, Tim Hegarty, Katherine Neville, Maria Candalaria, Charles Green, Sharon Laverdure, Seamus McGraw

Absent:,Jan Selving

Staff in attendance: Sue Lyons, Mary Erm, Rose Hewitt

Guest: Library District Consultant Susan Gardner.

Public Comment: None

The meeting was called to order at 8:32 A.M. by Board President Ann Super.

T Hegarty/ M. Candalaria moved to accept the minutes of the Aug. 20, 2019 meeting, with thanks to Rose Hewitt for compiling the minutes.

Presidents Report: None.

Treasurer's Report – T. Hegarty recommended that the board accept the audit compiled by Kirk Summa & Co. The measure was adopted unanimously on a motion by T/Hegarty/K. Neville.

T. Hegarty noted that as projected in the budget, revenues through the rest of the year are expected to decline for the remainder of the year. “Expect the revenues to start running to the negative,” he said.

T. Hegarty also noted that questions had been raised about the status of certain items on the balance sheet and that additional research is required. He said he expects to be able to devote some time to that research after mid October.

T. Hegerty/ S. Laverdure moved to approve the bills as presented and carried.
Motion passed.

Committee Reports:

Buildings and Equipment – None.

Fundraising: D. Migliacci, head of the fundraising committee, noted that a meeting of the committee has been scheduled for 7 pm, Tuesday, Sept. 24. Key to that initiative, A. Super said, should be efforts to build an umbrella organization that integrates the independent work done by the Friends and the Foundation with the library's own fund raising initiatives. The committee is also expected to explore the possibility of reviving the Ted X talk series, in conjunction with the Pocono Cinema, as a possible fund raising opportunity.

Publicity & Community Relations – The library enjoyed extensive local media coverage in conjunction with the ground breaking ceremony for The Library of the Smithfields on August 28th.

Policy and Operation –

Personnel – A list of job descriptions, approved by the committee, will be submitted for the record to the board by its next meeting.

Director's Report – *A full copy had been distributed by email previous to the meeting.* S. Lyons noted that the board has received \$10,000 from the state for partial repairs to the parking lot at the Hughes Library.

Youth Report: *A full copy of the report was distributed by email previous to the meeting.*

Old Business – None

New Business – S. Lyons reported that the library is expected to receive an increase in funding from the state – perhaps as much as 9.3 percent, or roughly \$20,000, the first increase in about 17 years.

The meeting was adjourned at 9:26 am on a motion by D.Migliacci/S.McGraw. Motion passed.

Respectfully Submitted,

Seamus McGraw

Secretary