

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Nov. 19, 2019 at the Hughes Library.

Present: Ann Super, Dawn Migliacci, Katherine Neville, Maria Candalaria, Charles Green, Jan Selving, Tim Hegarty, Sharon Laverdure, Seamus McGraw

Absent:

Staff in attendance: Sue Lyons, Rose Hewitt, Mary Erm

Public Comment: None

The meeting was called to order at 8:35 A.M. by Board President Ann Super.

K. Neville/ C. Green moved to accept the minutes of the Oct. 15, 2019 meeting.

Presidents Report: A. Super urged the board on the advent of Thanksgiving to take a moment to express its gratitude for the “library, the people who make it happen,” and the staff.

Treasurer’s Report – The report was submitted to the board prior to the meeting. T. Hegarty noted that the library had received \$30,000 in county taxes for the month, and is still awaiting \$35,000 in the final two months of the year. The library remains \$10,000 below its targets in income from operations.

S. McGraw/S. Laverdure moved to approve the bills as presented and carried.
Motion passed.

Smithfields: The Foundation has pledged a total of \$15,000 to maintain operations at the existing Smithfield’s Branch for up to three months after the current lease expires and until the new library building at Echo Lake Park. Such a lease would include only the main floor of the branch and not the meeting rooms on the second floor. T. Hegarty/S. Laverdure introduced a motion to negotiate with the landlord to extend the lease for up to three months, at a cost not to exceed \$6,100 a month.

Budget: The board reviewed the second draft of the 2020 budget, and directed that it be revised to include \$170,000 in matching grants and the expenses associated with those, and the donation and expenses associated with the lease extension at Smithfields also be included. The board is expected to take up the budget at its Dec. 17 meeting.

Committee Reports:

Buildings and Equipment – Work has begin on a project using a \$10,000 state grant for improvements to the parking lot.

Fundraising: D. Migliacci said a meeting was expected to be held on the evening of Nov. 19.

Publicity & Community Relations - None

Policy and Operation – None.

Nominating Committee. M. Candalaria and C. Green were reappointed to the nominating committee, and D. Migliacci was named to the committee as well. The first of order of business is to identify a candidate to replace the irreplaceable S. Laverdure, an at-large member, who will be stepping down in January after she was elected as a County Commissioner. Congratulations were also extended to the commissioner elect.

Ad Hoc

Director's Report – *A full copy had been distributed by email previous to the meeting.*

Youth Report: *A full copy of the report was distributed by email previous to the meeting.*

Old Business – None

New Business – None

The meeting was adjourned at 10:00 am on the nose on a motion by S. McGraw/ D.Migliacci. Motion passed.

Respectfully Submitted,

Seamus McGraw

Secretary