

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Oct. 16, 2018 at the Hughes Library.

Present: Charles Green, Tim Hegarty, Seamus McGraw, William Weitzmann, Katherine Neville, Ann Super, Jan Selving. Sharon Laverdure participated by telephone.

Absent: Maria Candelaria

Staff in attendance: Sue Lyons, Rose Hewitt, Mary Erm

Guests: None

Public Comment: None

The meeting was called to order at 8:32 A.M. by Board President, A. Super.

The Trustees en banc moved to the parking lot to inspect the new Bookmobile. The Trustees were satisfied that a leak discovered during the final pre-sale shakedown had been repaired by the vendor.

T. Hegarty/C. Green moved to accepted the minutes of the Sept. 18, 2018 meeting.

Treasurer's Report – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting. W. Weitzmann noted that expenses are under budget. The board also directed the staff to investigate service charges being applied to the library's checking account.

Comments:

K/Neville/ S. McGraw/moved to approve the bills as presented and carried.
The motion was carried unanimously.

Committee Reports:

Buildings and Equipment – (No report.)

Publicity & Community Relations – No report.

Policy and Operation – No report

Personnel – None.

Strategic Planning –None to report

Ad Hoc Committees:

Bookmobile - See above.

PTL – None

Smithfield – After a series of meetings with members of the Middle Smithfield Township Board of Supervisors and its architect, and with the clock ticking on the lease for the existing library branch in Smithfield Township, the board has decided to move forward with plans to develop a new facility at Echo Lake Park in conjunction with the Middle Smithfield.

To that end, **S. McGraw/S. Laverdure proposed a motion committing the Eastern Monroe Public Library to spent \$1 million on a joint project with Middle Smithfield Township to build a branch/community and cultural center at Echo Lake Park, using whatever allowable resources the library has at its disposal to begin the project. The resolution further instructs the board to empanel, at the earliest possible date, a fundraising committee tasked with identifying and securing funds to fulfill whatever portion of that \$1 million not already in the budget.**

The motion was adopted unanimously.

Director's Report – *A full copy had been distributed by email previous to the meeting.* S. Lyons asked that the finance and personnel committees meet to discuss next year's budget, and that the nominating committee meet to discuss a pending vacancy from Stroudsburg/Hamilton.

Youth Report – *A full copy had been distributed by email previous to the meeting.*

Old Business – None

New Business - None.

The meeting adjourned at 10:01 A.M. on a motion by J. Selving/T. Hegarty and was carried unanimously.

Respectfully Submitted,

**Seamus McGraw
Secretary**