

## Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on June 19, 2018 at the Hughes Library.

**Present:** Maria Candelaria, Bill Weitzmann, Katherine Neville, Ann Super, Jan Selving

**Absent:** Sharon Lavendure, Tim Hegarty, Charles Green

**Staff in attendance:** Sue Lyons, Mary Stewart Erm, Rose Hewitt

**Guests:** None

**Public Comment:** None

The meeting was called to order at 8:32 AM by Board President, A. Super.

**S. McGraw/K. Neville moved to accepted the minutes of the May 17, 2018 meeting. The motion was carried unanimously.**

**Treasurer's Report** – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting. W. Weitzmann noted that the library had received \$623,000 for the year to date, about \$8,000 more than the \$541,000 anticipated by this date but that expenses are also running about \$8,000 above expectations in the budget.

### *Comments:*

**J.Selving/K.Neville moved to approve the bills as presented and carried. The motion was carried unanimously.**

### **Committee Reports:**

Buildings and Equipment – Repairs have been made to the front door and fence damaged in the May 15 storm, and insurance payments, less the \$1,000 deductible, are anticipated shortly.

Publicity & Community Relations – No report.

Policy and Operation – No report

Personnel – See director's report, re: tuition reimbursement policy.

Strategic Planning –None to report

### **Ad Hoc Committees:**

Bookmobile – No activity reported; follow up at June meeting.

Smithfield – S. Lyons noted that the library/ Middle Smithfield Township have submitted the application for a Keystone grant for \$750,000 to be matched for the proposed library facility and cultural center at Echo Lake Park. A decision is expected by late summer. In the meantime, the library and MST are continuing to negotiate the details of a memorandum of understanding for the project. A letter to RJB will be drafted saying the Library does not intend to renew the five year lease on the current Smithfields Branch but would be open to discussing a shorter term lease agreement sometime in late summer.

**Director's Report** – *A full copy had been distributed by email previous to the meeting.*

S. Lyons also circulated a copy of the proposed policy for tuition reimbursement and identified a couple of sources of possible funding. The board will take up the measure at the July meeting. The new cleaning crew, operating under the existing contract, is in place and performance will be reviewed.

**Youth Report** – *A full copy had been distributed by email previous to the meeting.*

**Old Business** – None

**New Business** – none to report

**The meeting adjourned at 10:06 8 AM on a motion by S. McGraw/K. Neville and was carried unanimously.**

**Respectfully Submitted,**

**Seamus McGraw**  
**Secretary**